

Berkeley Public Library Board of Trustees

Building & Grounds Committee Meeting Minutes

January 19th at 9:00am

1. Call to Order, Roll Call, and Declaration of Quorum

The meeting was called to order at 9:04am.

Present: Trustees Ditchfield, Dooley, Hawn, Marino.

Absent: Trustees Conlin, Mason-Smith, Williams

A quorum was present.

2. Motion to accept the proposal from Williams Architects for architectural and engineering services for the infrastructure project.

The committee briefly discussed the scope of the DCEO appropriation/infrastructure improvement project, which includes electrical service equipment replacement, a new water service line for future sprinkler system, and the in-process fire alarm replacement.

Motion: Trustee Hawn

Second to motion: Trustee Ditchfield

Vote (roll call vote):

Ayes: Trustees Ditchfield, Dooley, Hawn, Marino

Nays: none

Absent: Trustees Conlin, Mason-Smith, Williams

Result: Motion carried.

3. *Motion to accept the proposal from V3 Companies, Ltd. for preparation of a boundary and topographic survey.*

The committee discussed the proposal received for surveying work. After a brief discussion regarding cost and only one proposal received, this item was tabled until the regular monthly meeting on January 28th, 2026.

4. Adjournment

Motion: Trustee Hawn

Second to motion: Trustee Marino

Vote (voice vote):

Ayes: Ditchfield, Dooley, Hawn, Marino.

Nays: none

Absent: Trustees Conlin, Mason-Smith, Williams

Result: Motion carried, meeting adjourned at 9:33am.