

BPL – Policy Committee Meeting Minutes

Monday, August 22nd 11:00am

1. Call to Order

The meeting was called to order at 11:01am by Chairperson DeFord.

Present: Trustees DeFord and Kovacik, Director Cox, Assistant Director La Barbera.

2. Policy Review: Homebound Services Policy

The committee reviewed the proposed changes to the existing Homebound Services Policy. The following alterations were made:

- *'Patron Eligibility, Registration, and Use' language changed to "[...] one can be obtained by completing the online card registration process" and "Patrons that are interested in initiating homebound service should call the library."*
- *'Fines, Fees, Renewals' language changed to "There is no fee for participation in the homebound service. The Library's standard fee schedule will apply to all items checked out. The fee schedule can be found online at..."*
- *#2 under 'Homebound Environment Required for Delivery', language changed to "There is no clear path..."*

3. Policy Review: Patron Use Policy

The committee also reviewed the existing Patron Use Policy. The following alterations were made:

- *Fourth bullet point language adjusted to read "[...] allowing others to do the same."*
- *Fifth bullet point language adjusted to read "Leaving vulnerable individuals or children unattended"*
- *'Related' section at end showed older version date for the 'General Policies'.*

4. Adjournment

The committee planned to meet again in October to discuss the Volunteer, Child Protection, and General Policies.

The meeting was adjourned at 11:13am.