

Berkeley Public Library
Policy Committee
Meeting Minutes
June 15th, 2023 1:00pm

1. Call to Order, Roll Call, and Declaration of Quorum

The meeting was called to order at 1:06pm.

Present: Trustees DeFord and Williams, Director Cox, Assistant Director La Barbera.

2. Review: *Public Relations Policy*

The committee briefly reviewed the existing Public Relations Policy. The committee agreed that no revisions were needed. The policy is to be placed on the agenda for the June 28th regular meeting for re-approval by the Board.

3. Review: *Donation Policy*

The committee reviewed the existing Donation Policy. The committee confirmed that the Finance Committee had agreed to explore receiving donated funds via the website. With that in mind, the Policy Committee modified the document to include that method of donating. The committee also added brief language related to donating to the 'Free Little Food Pantry' which has been established. The policy is to be placed on the agenda for the June 28th regular meeting for approval by the Board.

4. General Policy Discussion

The committee briefly discussed upcoming work: the Technology Policy will be revised to include information specific to CIPA (Child Internet Protection Act) in support of e-rate funding. This revision is tentatively planned for August 2023. The Personnel Policy will also be revised in the fall, in consultation with the Personnel Committee, in order to be compliant with Illinois Paid Leave For All law changes.

5. Adjournment

The meeting was adjourned 1:26pm.