

1. Call to Order, Roll Call, and Declaration of Quorum

The meeting was called to order by Vice President Mason-Smith at 6:30pm.

Present: Trustees DeFord, Hawn, Mason-Smith, Williams.

Absent: Trustees Conlin, Thomas, Villafana.

A quorum was present.

2. Approval of Agenda – Motion to accept the agenda for Wednesday, August 23, 2023.

Motion to approve: Trustee Mason-Smith

Second to Motion: Trustee Hawn

Vote: [voice vote]

Ayes: all

Nays: none

Absent: Trustees Conlin, Thomas, and Villafana.

Result: Motion carried.

3. Board Officer Reports

A. Secretary's Report

- Motion to accept the minutes for the July 26, 2023 regular meeting.*

Motion to approve: Trustee Hawn

Second to Motion: Trustee DeFord

Vote: [voice vote]

Ayes: all

Nays: none

Absent: Trustees Conlin, Thomas, and Villafana.

Result: Motion carried.

B. President's Report

(No President's Report)

C. Treasurer's Report

- Motion to accept Claim Ordinance #593 in the amount of \$41,716.87.*

Motion to approve: Trustee Hawn

Second to Motion: Trustee Williams

Vote: [roll call vote]

Ayes: Trustees DeFord, Hawn, Mason-Smith, Williams.

Nays: none

Absent: Trustees Conlin, Thomas, and Villafana.

Result: Motion carried.

Trustee Hawn also shared the Treasurers Report, including upcoming bank transfers and the Library's approval as a passport acceptance facility. Assistant Director La Barbera shared that the Library had submitted a list of staff members/emails to initiate training for passport services.

4. Acknowledgement of Audience and Public Participation

Assistant Director La Barbera and Director Cox were present and acknowledged.

5. Library Director's Report

A. Library Report & Updates

Director Cox shared recent progress to technology upgrades: fiber service had been installed 7/28. The Library was experiencing some billing issues related to e-rate discounts, but both E-Rate First and Comcast had been notified of the issue. Older coax service had been discontinued 8/17.

6. Committee Reports

A. Building Committee Report

1. *Motion to accept the minutes of the July 27, 2023 Building Committee meeting.*

Trustee Mason-Smith summarized the July meeting of the Building Committee w/ representatives from SMC and Williams Architects, and the alternative design for the 'sunken garden' enhancement was briefly discussed. Director Cox will include the drawing of that feature along with the updated budget information provided to the committee in the documentation for the September 27th regular meeting.

*Motion to approve: Trustee Mason-Smith
Second to Motion: Trustee Hawn
Vote: [voice vote]
Ayes: all
Nays: none
Absent: Trustees Conlin, Thomas, and Villafana.
Result: Motion carried.*

B. Finance Committee Report

(No report)

C. Policy Committee

1. *Motion to accept the minutes of the August 10, 2023 Policy Committee meeting.*

Chairperson DeFord summarized the committee's recent meeting and deadlines for compliance with both the recent 'Paid Leave for All' and 'ALA Bill of Rights' legal changes were briefly discussed, both with a deadline of January 1, 2024.

*Motion to approve: Trustee DeFord
Second to Motion: Trustee Hawn
Vote: [voice vote]
Ayes: all
Nays: none
Absent: Trustees Conlin, Thomas, and Villafana.
Result: Motion carried.*

2. *Motion to accept the revised Technology Policy as presented.*

*Motion to approve: Trustee DeFord
Second to Motion: Trustee Mason-Smith
Vote: [roll call vote]
Ayes: Trustees DeFord, Hawn, Mason-Smith, Williams
Nays: none
Absent: Trustees Conlin, Thomas, and Villafana.
Result: Motion carried.*

D. Personnel Committee

(No report)

E. Technology Committee

1. *Motion to accept the invoice from Current Technologies for E-Rate Category 2 expenses.*

Director Cox explained that the invoice was for the Library's 15% portion of the upcoming e-rate discounted network hardware upgrades.

*Motion to approve: Trustee Mason-Smith
Second to Motion: Trustee DeFord
Vote: [roll call vote]
Ayes: Trustees DeFord, Hawn, Mason-Smith, Williams.
Nays: none
Absent: Trustees Conlin, Thomas, and Villafana.
Result: Motion carried.*

Director Cox explained that following the Board's approval of the proposal at the July meeting, the Library had reached out for a draft contract. It was determined that contract received did not reflect the proposal reviewed, so the recommendation is that the Board retract that acceptance and accept the next highest scoring proposal, which was received from ISBS.

2. *Motion to retract acceptance of 5-year lease proposal from Konica Minolta and accept the proposal from ISBS.*

*Motion to approve: Trustee Mason-Smith
Second to Motion: Trustee Hawn
Vote: [roll call vote]
Ayes: Trustees DeFord, Hawn, Mason-Smith, Williams.
Nays: none
Absent: Trustees Conlin, Thomas, and Villafana.
Result: Motion carried.*

7. Unfinished Business

Director Cox shared that he'd recently communicated with a representative from LIRA and anticipated a proposal for insurance coverage to be available by the September 27th board meeting.

8. New Business

(No new business)

9. Adjournment

*Motion to adjourn: Trustee Hawn
Second to Motion: Trustee DeFord
Vote: [voice vote]
Ayes: all
Nays: none
Absent: Trustees Conlin, Thomas, and Villafana.
Result: Motion carried.*

The meeting was adjourned at 7:01pm.