

1. Call to Order, Roll Call, and Declaration of Quorum

*The meeting was called to order by President Villafana at 6:30pm.
Present: Trustees Conlin, DeFord, Hawn, Kovacik, Thomas, Villafana.
Absent: Trustee Mason-Smith.
A quorum was present.*

2. Acknowledgment of Audience

*Assistant Director La Barbera and Director Cox were present.
Resident Maureen Stolle joined the audience after agenda item #5A- Director and Library Report.*

3. Approval of Agenda – Motion to accept the agenda for Wednesday, June 22, 2022.

*Motion to approve: Trustee Conlin
Second to Motion: Trustee Kovacik
Vote: [voice vote]
Ayes: all
Nays: none
Absent: Trustee Mason-Smith
Result: Motion carried.*

4. Board Officer Reports

A. Secretary's Report

- 1. Motion to accept the minutes for the May 25, 2022 regular and annual meetings.*

Motion to accept the minutes from the Regular meeting:

*Motion to approve: Trustee Hawn
Second to Motion: Trustee Thomas
Vote: [voice vote]
Ayes: all
Nays: none
Absent: Trustee Mason-Smith
Result: Motion carried.*

Motion to accept the minutes from the Annual meeting:

*Motion to approve: Trustee Hawn
Second to Motion: Trustee Thomas
Vote: [voice vote]
Ayes: all
Nays: none
Absent: Trustee Mason-Smith
Result: Motion carried.*

B. President's Report

1. *Committee assignments for FY2023.*

President Villafana reviewed individual communication she had with Trustees regarding interests in serving on various committees. The following committee assignments were confirmed, with the chair for each carrying over from FY 2022 unless committees opt to change them when they next meet:

*Policy: Trustees Kovacik and DeFord
Building: Trustees Mason-Smith, Hawn, and Thomas
Technology: Trustees Mason-Smith, Conlin, and Thomas
Personnel: Trustees Thomas and Villafana
Finance: Trustees Kovacik, Conlin, and Villafana*

President Villafana also made the Board and library administration aware of potential funds in the amount of \$3,000 designated for programming for a youth audience that was discussed at a recent Village of Berkeley meeting. She encouraged the Library to consider applying for some of those funds.

C. Treasurer's Report

1. *Motion to accept Claim Ordinance #579 in the amount of \$28,100.24.*

*Motion to approve: Trustee Kovacik
Second to Motion: Trustee DeFord
Vote: [roll call vote]
Ayes: Trustees Conlin, DeFord, Hawn, Kovacik, Thomas, Villafana.
Nays: none
Absent: Trustee Mason-Smith
Result: Motion carried.*

Treasurer Kovacik informed the Board of a recent bank transfer and to expect updated paperwork from Republic Bank for check signing as the Board's officers had changed this fiscal year.

5. Director and Library Report

A. Library Report & Updates

Director Cox provided recent information about library operations including: status of alarm system after storms; repairs to sidewalks after work done by AT&T; success of 'Play Date at the Park' on 6/11 with 80-100 attendees; library has been in contact with Berkeley Park District for potential addition of a 'Little Free Library' to Prairie Path/Story Walk area; library has requested and received funds from 'No Child Hungry' for the purchase of an exterior free pantry for the community; approved status of building permits related to July remodeling project.

6. Committees

A. Building Committee Report

The Board reviewed a quote for circulation desks/furniture received through Williams Architects and briefly discussed colors and finishes of different components.

1. *Motion to accept the minutes of the May 25, 2022 Building Committee Meeting.*

*Motion to approve: Trustee Hawn
Second to Motion: Trustee Conlin
Vote: [voice vote]
Ayes: all
Nays: none*

Berkeley Public Library
Regular Monthly Meeting

Board of Trustees Meeting Agenda
June 22, 2022 6:30pm

Absent: Trustee Mason-Smith
Result: Motion carried.

2. Motion to accept the quote for circulation fixtures as presented.

Motion to approve: Trustee Hawn
Second to Motion: Trustee Conlin
Vote: [roll call vote]
Ayes: Trustees Conlin, DeFord, Hawn, Kovacik, Thomas, Villafana.
Nays: none
Absent: Trustee Mason-Smith
Result: Motion carried.

B. Finance Committee Report

NO REPORT

C. Policy Committee

NO REPORT

D. Personnel Committee

NO REPORT

E. Technology Committee

NO REPORT

7. Unfinished Business

NO UNFINISHED BUSINESS

8. New Business

NO NEW BUSINESS

9. Adjournment

Motion to approve: Trustee Villafana
Second to Motion: Trustee Conlin
Vote: [voice vote]
Ayes: all
Nays: none
Absent: Trustee Mason-Smith
Result: Motion carried.

The meeting was adjourned at 7:09pm.