

# **Berkeley Public Library**

## **Finance Committee**

### **October 14, 2022 8:30am**

### **Meeting Minutes**

#### **1. Call to Order, Roll Call, and Declaration of Quorum**

*The meeting was called to order at 8:31am by Chairperson Conlin.*

*Present: Trustee Conlin, Trustee Villafana, Director Cox, Assistant Director La Barbera.*

#### **2. Discussion: Library Levy, Staffing, Future Capital Projects Costs**

*The committee discussed the Library's 2023 levy, reviewing historic levy amounts for the Berkeley Library as well as neighboring libraries and municipalities. The committee also review the list of special levy options available (Pension Code, Tort Immunity, Building Maintenance, Government Audit). The committee agreed that a Pension Code levy should be recommended to the Board- funds collected from this would address budgeted expenses for IMRF, social security, and Medicare. The committee also discussed the Building Maintenance Fund special levy (75 ILCS 5/3-1) and agreed to pursue additional information for this levy as well. Finally, the committee reviewed primary library levy amounts available and agreed to recommend a levy in the amount of \$458,612.00.*

*The committee also discussed staffing budgets for the library including topics like changes to Illinois minimum wage, and rising cost of living. The committee agreed that they would look to continue to evaluate wages paid to library staff (in coordination with the Personnel Committee) periodically.*

*Finally, the committee discussed funding needed for upcoming capital projects and rough timetables for future phases of remodeling. The committee intends to meet with the Building Committee over the winter to discuss timing and funding of those future phases.*

#### **3. Adjournment**

*The meeting of the Finance Committee was adjourned at 9:43am.*