# Board of Trustees Meeting Minutes October 12, 2022 6:30pm

# 1. Call to Order, Roll Call, and Declaration of Quorum

The Called Meeting was called to order by President Villafana at 6:32pm. Present: Trustees DeFord, Hawn, Thomas, Villafana. Absent: Trustees Conlin and Mason-Smith. A quorum was present.

### 2. Acknowledgment of Audience

Residents Michael Williams and Bridget Anderson were present. Assistant Director La Barbera, Director Cox were present.

3. Approval of Agenda – Motion to accept the agenda for Wednesday, October 12, 2022.

Motion to approve: Trustee DeFord Second to Motion: Trustee Thomas Vote: [voice vote] Ayes: all Nays: none Absent: Trustees Conlin and Mason-Smith Result: Motion carried.

President Villafana explained that the Board was having this Called Meeting in order to meet with candidates for appointment to the position of Trustee recently vacated by Carol Kovacik. Ms. Villafana thanked both Ms. Anderson and Mr. Williams for their interest and taking the time to attend the meeting. The role of a Library Trustee was briefly described, as were the terms of the appointment with that party to serve until April 30, 2023. If any of the candidates were interested in serving for a six-year term, they were encouraged to consider filing paperwork to appear on the April 4, 2023 ballot.

#### 4. Adjourn to Closed Session

**a.** Move that the Berkeley Public Library Board of Trustees adjourn to Closed Session pursuant to: -The selection of a person to fill a public office - 5 ILCS 120/2 (c) (3)

Motion to adjourn: Trustee Thomas Second to Motion: Trustee DeFord Vote: [voice vote] Ayes: all Nays: none Absent: Trustees Conlin and Mason-Smith Result: Motion carried, the Board moved to Closed Session at 6:34pm.

The Board re-entered Open Session at 7:48pm.

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# 5. Reconvene Regular Session

a. Motion to appoint Berkeley resident Michael V. Williams to the vacant position of Library Trustee.

Motion to approve: Trustee Thomas Second to Motion: Trustee Hawn Vote: [roll call vote] Ayes: Trustees DeFord, Hawn, Thomas, and Villafana. Nays: none Absent: Trustees Conlin and Mason-Smith Result: Motion carried.

## 6. Adjournment

Motion to adjourn: Trustee Thomas Second to Motion: Trustee DeFord Vote: [voice vote] Ayes: all Nays: none Absent: Trustees Conlin and Mason-Smith Result: Motion carried.

The Called Meeting was adjourned at 7:50pm.

# 1. Call to Order, Roll Call, and Declaration of Quorum

Closed session was called to order by President Villafana at 6:34pm. Present: Trustees DeFord, Hawn, Thomas, Villafana. Absent: Trustees Conlin, Mason-Smith. A quorum was present.

### 2. Acknowledgment of Audience

Assistant Director La Barbera, Director Cox were present. Residents Michael Williams and Bridget Anderson were present.

### 3. Discussion- Appointment to Trustee Position

The Board discussed the duties of Library Trustee with each candidate and sought feedback regarding their interest in the Library and potentially serving on the Board. Candidates were interviewed individually (first Mr. Williams, then Ms. Anderson) for the open trustee position.

After both candidates had been interviewed and left the meeting, the Board held a brief discussion on the three total candidates to have been interviewed. Members agreed that all three were strong candidates. Present members agreed that Michael Williams should be appointed to the open position. President Villafana will thank all three for their interest via phone on October 13<sup>th</sup>.

### 4. Motion to adjourn to Open Session

Motion to adjourn: Trustee Villafana Second to Motion: Trustee Hawn Vote: [voice vote] Ayes: all Nays: none Absent: Trustees Conlin and Mason-Smith Result: Motion carried, <u>Closed Session was adjourned at 7:48pm</u>.