

# BPL – Building Committee Minutes

Tuesday, July 12<sup>th</sup>

1:00pm

## 1. Call to Order

*The meeting of the Building Committee was called to order by Chairperson Mason-Smith at 1:01pm.  
Present: Trustees Kovacik, Mason-Smith, Thomas, Villafana; Director Cox.*

## 2. Discussion and Motion to Accept quote from Airtech Heating and Air Conditioning for repair work.

*The current status and age of the three rooftop HVAC units was discussed. Airtech HVAC had been asked to inspect the units after the June storm event to ensure there was no damage from high winds and to perform periodic maintenance.*

*The south unit was found to have developed a leak and would need a repair and recharge of freon. The center unit was functioning correctly. The north unit was functioning, but one of two compressors had blown and would likely need to be replaced in the future. The committee confirmed that the north unit was the oldest unit that had already been identified during the condition assessment process as needing replacement relatively soon.*

*The committee agreed to accept the quote supplied for the repair to the south unit.*

*Motion to approve: Trustee Mason-Smith*

*Second to Motion: Trustee Thomas*

*Vote: [roll call vote]*

*Ayes: Trustees Kovacik, Mason-Smith, Thomas, and Villafana.*

*Nays: none*

*Result: Motion carried.*

*The committee will plan to review quote(s) received for a replacement of the north unit at a future committee meeting.*

## 3. Adjournment

*The meeting was adjourned at 1:20pm by Chairperson Mason-Smith.*