

BPL – Policy Committee Minutes

Thursday, November 10, 1:30pm

1. Call to Order

The meeting was called to order at 1:32pm by Chairperson DeFord.

Present: Trustee DeFord, Trustee Williams, Director Cox, Assistant Director La Barbera (joined prior to Agenda item 3).

2. Policy Review: General Policy

The committee examined the existing General Policy as a periodic review. The committee agreed to remove a redundant sentence in the paragraph after the list of holidays on page one: “If Berkeley District 87 schools choose to close for a day due to hazardous weather, the Berkeley Public Library may also close.”.

The committee briefly discussed the rest of the language including cell phone usage including notary services. The committee acknowledges that the General Policy will likely need updated once the Library begins offering License Renewal Services. It was agreed that the committee is ready for the policy to be approved at the November 16th board meeting.

3. Policy Review: Volunteer Policy

The committee examined the existing Volunteer Policy as a periodic review. The committee made no edits and agreed the policy is to be approved at the November 16th board meeting.

4. Policy Review: Child Protection Policy

Due to the length of the document and complexity of language, the committee agreed to take the following several weeks for individual review and to compare notes when they next meet, likely in January 2023. If time allows, that committee meeting will also cover a review of the Public Relations Policy.

5. Adjournment

The meeting of the Policy Committee adjourned at 2:00pm.