

**Berkeley Public Library
Board of Trustees Meeting Minutes
September 17, 2014**

Roll Call and Declaration of Quorum

Meeting called to order by Vice-President Willie Ashford on September 17, 2014 at 6:31pm. Present: Willie Ashford, Reginal Bulus, David Kasa, Angi Villafana, Bill Weed (Jerry Brown arrived 6:32pm). Absent: Janet Eldred
Quorum declared.

Acknowledgement of Audience

None in attendance.

Approval of Agenda

Move that the Berkeley Public Library Board of Trustees accept the September 17, 2014 Meeting Agenda as presented.

Motioned by: Bill Weed. Seconded by: David Kasa. Motion carried unanimous vote.

Acceptance of Minutes

Move that the Berkeley Public Library Board of Trustees approve the August 20, 2014 Monthly Board Meeting Minutes.

Motioned by: Bill Weed. Seconded by: David Kasa. Motion carried unanimous vote.

Director's report

Parking lot mandatory meeting for bid changed to 9/25/14 and the second meeting will be 10/1/14

Janet Eldred arrived at 6:54pm; requested audio attendance as she was out of town on business. Move that Janet Eldred be allowed to attend September 17, 2014 board meeting via telephone due to business purposes. Motioned by: Bill Weed. Seconded: Angi Villafana. Motion carried unanimous vote.

Financial reports

Reviewed Claim Ordinance #486.

Move that the Berkeley Public Library Board of Trustees approve the Claim Ordinance #486 in the amount of \$33,114.15 and accept the Financial Reports as presented.

Motioned by: Bill Weed. Seconded by: Reginal Bulus. Ayes: Willie Ashford, Jerry Brown, Reginal Bulus, Janet Eldred, David Kasa, Angi Villafana, Bill Weed. Motion carried.

Old Business

Parking lot update. Director re-posted the parking lot bid for two weeks (as there were no bids received). Director also posted the bid for roof and gutter replacement as well. The parking lot required mandatory meeting will be 9/25/14. The roof and gutter mandatory bid meeting will be 10/1/14.

Vincent Haylee. The board does not accept Mr. Haylee's offer and director is to contact him with other options.

On-line banking. Paperwork is completed. Bank will come to library to train Bill Weed and Lenora Berendt on the on-line banking service.

New business

Home-bound services policy. More information, such as insurance information, is needed before reading into record.

Late fees. Credit card late fees discussed.

Move to adjourn to closed session.

Motioned by: Jerry Brown; Seconded by: Bill Weed. Motion carried unanimous vote.
Adjourned to closed session 7:21pm.

Reconvened to Open Session September 17, 2014 7:27pm.

Move to approve August 20, 2014 Closed Session Meeting Minutes.

Motioned by: Bill Weed. Seconded by: David Kasa. Motion carried unanimous vote.

Move to adjourn Meeting September 17, 2014

Motioned by: Jerry Brown. Seconded by: Reginal Bulus. Motion carried unanimous vote.
Meeting adjourned by Vice-president Willie Ashford at 7:29pm.