

**Berkeley Public Library Board of Trustees
Special Board Meeting Minutes
Tuesday, May 31, 2016
6:30PM**

1. - Call to Order, Roll Call and Declaration of Quorum

President, Angi Villafana, called the meeting to order on Tuesday, March 31, 2016, at 6:38p.m.

Present: Jerry Brown, Reginal Bulus, David Kasa and Angi Villafana

Absent: Willie Ashford and Ida O’Neal

2. – Acknowledgement of Audience

Isabel La Barbera – no comments

3. – Approval of Agenda

@ 6:40p.m. Move that the Berkeley Public Library Board of Trustees approves the Agenda as presented

Motioned by: Brown

Second by: Kasa

Ayes: All

Nays: None

Motion Carried

4. – Old Business.

- a. State Farm CD.** Treasurer, Reginal Bulus, shared recommendation of the Berkeley Public Library to close the State Farm CD and roll the funds into two separate CD’s at Republic Bank, each in the amount of \$100,000.00 (1.91 APR earning) with the remaining funds of approximately \$53,800.00 being deposited into the Berkeley Public Library’s Operating Account at Republic Bank.

Trustee Brown presented Letter of Instruction to State Farm Bank, which was drafted by Brown and details directives matching the Berkeley Public Library’s Finance Committee’s recommendation.

Motion to Accept Letter of Instruction to State Farm Bank, as presented.

Motioned by: Brown

Second by: Kasa

Ayes: All

Nays: None

MOTION CARRIED.

- b. Roof.** A brief discussion on Berkeley Public Library roof took place.

Motion to Allow Trustee Brown to have independent contractors view roof for comment prior to bid.

Motioned by: Brown

Seconded by: Bulus

Ayes: All

Nays: None

MOTION CARRIED.

Motion to Allow Trustee Villafana to draft letter to Village of Berkeley requesting financing for Architect and Engineer for Berkeley Public Library roof.

Motioned by: Villafana

Seconded by: Brown

Ayes: All

Nays: None

MOTION CARRIED.

Motion to adjourn the meeting at 6:48p.m.

Motioned by: Bulus

Seconded by: Brown

Ayes: All

Nays: None

MOTION CARRIED.