

**Berkeley Public Library Board of Trustees
Monthly Meeting Minutes
Wednesday March 16, 2016
Open Session**

1. - Call to Order, Roll Call and Declaration of Quorum

President Willie Ashford called the meeting to order on Wednesday, March 16, 2016 at 6:40 pm.

Present: Willie Ashford, Jerry Brown, Reginal Bulus, David Kasa, Director Lenora Berendt

Absent: Ida O’Neal, Angela Villafana

2. - Acknowledgement of Audience

Isabel LaBarbera, BPL Business Manager

3. - Approval for Agenda

By consensus, we will have a Special Financial Meeting to review the draft Budget for FY17 on Tuesday March 29, 2016 at 6:30 pm

@ 6:46 pm **Move that the Berkeley Public Library Board of Trustees approve the Agenda as presented**

Motioned by: Bulus

Second by: Kasa

Yes: Ashford, Bulus, Kasa

Nays: None

Absent: O’Neal, Villafana

MOTION APPROVED

4. - Approval Minutes

@ 6:47 pm we will table for next meeting the “**Acceptance of February 17, 2016 Regular Meeting Minutes**” until the Dental insurance and the other insurances items have the specified amount in the minutes, and the by-laws document be corrected -. Tabled for next month.

Acceptance of March 2, 2016 Finance Committee Meeting Minutes was not completed at the moment of this meeting since the minutes were not completed and sent to the Director. Tabled until next financial meeting.

5. – Director Report

@7:03 pm we agreed that each FOIA request will be posted for public review on the library bulletin board with each respective response.

Isabel LaBarbera explained the tax revenue income that we received this month from the Village of Berkeley and the Cook County Treasurer’s Office.

Trustee Brown questioned the TBS contract. Trustee Bulus will review contract and report findings next month.

Isabel will meet with Brown to explain banking changes each month.

6. – Financial Report

@ 7:28 pm **Move to accept the Berkeley Public Library Board of Trustees approves the Claim Ordinance No. 504 in the amount of \$26,265.21.**

Motioned by: Bulus

Second by: Kasa

Yes: Ashford, Bulus, Kasa

Nays: None

Present: Brown

Absent: O'Neal, Villafana

MOTION APPROVED

@ 7:30 pm Move to accept the Berkeley Public Library Board of Trustees approves the Claim Ordinance No. 504 in the amount of \$26,265.21, and accept the Financial Reports as presented.

Motioned by: Bulus

Second by: Kasa

Yes: Ashford, Bulus, Kasa

Nays: None

Present: Brown

Absent: O'Neal, Villafana

MOTION APPROVED

@ 7:37 pm Move to accept the Berkeley Public Library Board of Trustees approves Ordinance No. 501 Financial Reports as presented.

Motioned by: Bulus

Second by: Kasa

Yes: Ashford, Bulus, Kasa

Nays: None

Present: Brown

Absent: O'Neal, Villafana

MOTION APPROVED

7. – Old Business

A. - State Farm account access: Trustee Ashford will call the bank to find out status.

B. - Director's Goals: It is too late in the year now, it will be removed from agenda.

C. - By-Laws revisions: Director Lenora will make some changes and we will review next month.

D. - FY17 Budget Draft: Tabled until Special meeting on March 29, 2016.

E. - Investment Policy and Ethics Policy: Every Trustee must read them and discuss next month for final review and decision.

@ 7:59 pm Motion to adjourn the meeting at 7:59 pm

Motioned by: Bulus

Second by: Kasa

Yes: Ashford, Bulus, Kasa

Nays: None

Present: Brown

Absent: O'Neal, Villafana

MOTION APPROVED

Reginal Bulus
Treasurer
March 16, 2016

Note: This meeting did not have audio recording.