

**Berkeley Public Library
Board of Trustees Monthly Meeting Minutes
June 15, 2016**

1. Roll Call and Declaration of Quorum

President Angi Villafana called the meeting to order on Wednesday, June 15, 2016 at 6:32pm.

Present: Willie Ashford, Jerry Brown, Reginal Bulus, David Kasa, Angi Villafana.
Absent: Ida O'Neal

2. Acknowledgement of Audience

Loretta Bohn, thanked the board for updating technology, everyone is enjoying the wireless printing. Maureen commented on how much she appreciated the library arranging for LeDonne hardware for fixing bikes. Also present, Ryan Cox and Isabel LaBarbera.

3. Approval of Agenda

Move to approve agenda as presented. Motioned by Ashford, Seconded by Bulus. Unanimous. O'Neal Absent

Acceptance of April 20, 2016 Regular Board Meeting Minutes

Acceptance of May 18, 2016 Regular Board Meeting Minutes

Acceptance of May 31, 2016 Regular Board Meeting Minutes

Move to accept April 20, 2016 Regular Board Meeting Minutes with addition —adding wording of the revised wording of By-Laws.

Motioned by Brown, Seconded by Bulus, Unanimous. Absent: O'Neal.

Minutes of May 18, 2016 Regular Board Meeting minutes— tabled

Minutes of May 31, 2016 Special Board Meeting minutes

Move to accept May 31, 2016 Special Board Meeting minutes: Motioned by Brown, Seconded by Bulus. Ayes: Brown, Bulus, Villafana. Nays: 0. (Ashford, present) Absent: O'Neal

4. Director's Report

President asked director to add board vacancy to all pamphlets, brochures, etc.

5. Financial Reports

Move to approve claim ordinance #507 in the amount of \$29,061.96. Motioned by Bulus, Seconded by Ashford.

Ayes: Ashford, Bulus, Kasa, Villafana, Present: Brown, Absent: O'Neal

Old Business

a. GASB68 8 Update- discussion. Can be re-visited in next year budget. No action.

b. TBS and ACT – tabled

c. Investment policy- tabled for review of other libraries

d. Roof- Mr. Brown gave summary of roof contractors and roofers said could do re-roof for under \$17,000. If do complete tear-off, electric/HVAC issues are involved. Director expressed concern of roof. Extensive discussion regarding estimates, price, materials, etc. After discussion, Brown is to get independent opinion of roofer-with clear instruction they will not be hired for the job.

Motion: Move to hire independent roofer inspection \$1000.00. Motioned by Bulus, Seconded by Ashford, Roll call: Ayes: Ashford, Bulus, Kasa, Nays: Brown. Villafana, Absent: O'Neal-absent.

Motion: Brown motioned to approve \$16,000 second layer of roof that includes 12-year warranty/10yrs labor. No second.

New business

- a. HVAC Unit - unit is 14 years old. Option to repair or replace. Director will get quotes to replace.
- b. Part-time staff PTO (paid time off). Discussion. Board (on consensus) agreed budget approved staff budget, no changes to PTO or benefits will be changed. Will be reviewed on next year's budget.
Moved not change PTO policy for this fiscal year. Motioned by: Bulus, Seconded by Brown, Roll Call: Ashford, Brown, Bulus, Kasa, Villafana. Absent: O'Neal.

Move to adjourn to closed session: Motioned by Ashford, Seconded by Bulus. Unanimous. Absent: O'Neal.

Adjourned 7:50pm