

Berkeley Public Library  
Board of Trustees Monthly Meeting Agenda

April 18, 2018 6:30pm

1. **Call to Order, Roll Call, and Declaration of Quorum**
2. **Acknowledgment of Audience**
3. **Approval of Agenda** Action
  - a. Move that the Berkeley Public Library Board of Trustees approve the meeting agenda for April 18, 2018 as presented.
4. **Meeting Minutes**
  - a. Move that the Berkeley Public Library Board of Trustees accept the minutes for the November 21<sup>st</sup>, 2017 Regular Board Meeting as presented. Action
  - b. Move that the Berkeley Public Library Board of Trustees accept the minutes for the February 28<sup>th</sup>, 2018 Regular Board Meeting as presented. Action
  - c. Move that the Berkeley Public Library Board of Trustees accept the minutes For the March 21<sup>st</sup>, 2018 Regular Board Meeting as presented. Action
5. **Director and Library Reports** Discussion
6. **Financial Reports**
  - a. Move that the Berkeley Public Library Board of Trustees approve Claim Ordinance #529 in the amount of \$27,281.35. Action
7. **Old Business**
  - a. **Administrative Committee**  
Review and committee recommendation of proposed updates to job description for Library Director. Discussion/Action
  - b. **Finance Committee**  
Move that the Berkeley Public Library Board of Trustees accept the 3-year proposal for auditing services from Lauterbach and Amen for \$15,600. Action
8. **New Business**
  - a. **Finance Committee**  
Move that the Berkeley Public Library Board of Trustees approve a one-month extension to the existing surety bond for the Treasurer for the period of May 1<sup>st</sup>, 2018 to May 31<sup>st</sup>, 2018. Action
  - b. **Finance Committee**  
Move that the Berkeley Public Library Board of Trustees accept the surety bond for FY2019 (covering June 1<sup>st</sup>, 2018 to May 31<sup>st</sup>, 2019) in the amount of \_\_\_\_\_. Action
  - c. Designation of nominating committee by Board President. Action
9. **Adjourn to Closed Session**
  - a. Move that the Berkeley Public Library Board of Trustees adjourn to Closed Session pursuant to:  
-Appointment, Employment, Compensation, Discipline, Performance, or Dismissal Of Specific Employee(s) of the public body or legal counsel of the public body. 5 ILCS 120/2 (c) (1)  
-Collective Bargaining, Salary Schedules. 5 ILCS 120/2 (c)(2)  
-Selection of a person to fill a public office. 5ILCS 120/2 (c)(3).  
-Consideration to Purchase, Lease, or Acquire Specific Real Estate Property. 5 ILCS 120/2 (c)(5).  
-Consideration of release of executive session minutes. 5 ILCS 120/2(c)(21).
10. **Reconvene Regular Session**
  - a. Action on any items discussed in Closed Session Action
  - b. Other items Action
11. **Adjournment**