

**Berkeley Public Library Board of Trustees  
Monthly Meeting Minutes  
Wednesday August 19, 2015  
Open Session**

**Call to Order, Roll Call and Declaration of Quorum**

President Willie Ashford called the meeting to order on Wednesday August 19, 2015 at 6:32 pm.

**Present:** Willie Ashford, Jerry Brown, Reginal Bulus, William Weed, Angela Villafana & Director Lenora

**Absent:** David Kasa.

**Acknowledgement of Audience**

No audience at the start of the Open Session.

Isabel LaBarbera arrived @ 6:48 pm

Berkeley resident Ida L. O'Neil arrived at 7:35 pm. She is considering becoming a trustee.

It was a discussion about the board agenda: Trustee Jerry Brown questioned "Can the president and the director sensor the agenda?" "An email was sent and it was not part of the agenda".

**Approval for Agenda**

6:46 pm **Move that the Berkeley Public Library Board of Trustees approved the Agenda as presented for August 19, 2015.**

Yes: Ashford, Bulus, Weed

No: Brown, Villafana

**MOTION APPROVED**

**Acceptance of July 17, 2015 Special Board Meeting Minutes**

6:48 pm **Move to approved the Berkeley Public Library July 17, 2015 Special Board Meeting Minutes.**

Yes: Ashford, Brown, Bulus, Villafana, Weed

No: None

**MOTION APPROVED**

**Financial Report: Part 1**

6:49 pm Discussion about the bookkeeper and the financial reports versus the Director answered question.

Trustee Jerry Brown questioned "Can the business manager (the bookkeeper) of the report answer to the board a question? Or the Director?"

Director Lenora left the room.

It was an impasse between Trustee Brown and President Ashford about business manager question, can the request must be to the Director?

6:58 pm **Motion to Adjourn the Berkeley Public Library Agenda for August 19, 2015.**

Motioned by: Weed

Second by: Bulus

Yes: Bulus, Weed

No: Ashford, Brown, Villafana

**MOTION NOT CARRIED**

Director Berendt came back to the room.

7:02 pm Isabel LaBarbera requested to talk for 3 minutes: She expressed her worries about the lack of confidence and the need for an intermediate person to address our board interactions. "Today it has been a very antagonistic situation, it has been very disrespectful" and it can be more productive if we work as a team.

### **Director Report**

It was questioned about the patron banned, the parking resealed.

It was a recognition about the summer program by Trustee Villafana. "It was full of activities and it was terrific."

Discussion about the Oakland Park lawsuit: The idea is to make the board aware of this, and we need to know and support the library on this case, we got a FOIA requests and the Director will keep us informed about this. We need to get a lawyer to help us to response. We are totally in compliance, the Director sent all the information to the lawyer (Kathie Henn) and we will have to wait for her answer.

7:21 pm:

- Trustee Brown would like to discuss the lawyer hiring situation.
- We view the report from Ryan Cox about Comcast.
- Loretta Reports: What does it mean "highly use of the scanner/printer"? Trustee Brown would like specific numbers.

### **Financial Report: Part 2**

7:25 pm We discussed that the library does not have an electronic equipment inventory, and we need an electronic equipment policy; we are currently using our equipment until it runs out.

7:37 pm **Motion to Move that the Berkeley Public Library Board of Trustees approve the August 19, 2015 Claim Ordinance #497 in the amount of \$46,668.97 and accept the Financial Reports as presented.**

Motioned by: Villafana

Second by: Weed

Yes: Ashford, Brown, Bulus, Villafana, Weed

No: None

**MOTION APPROVED**

7:38 pm **Motion to Move that the Berkeley Public Library Board of Trustees approve the July 17, 2015 Claim Ordinance #496 Financial Reports as presented.**

Motioned by: Villafana

Second by: Reginal

Yes: Ashford, Brown, Bulus, Villafana, Weed

No: None

**MOTION APPROVED**

7:45 pm **Motion to Move that the Berkeley Public Library Board of Trustees approve the June 17, 2015 Claim Ordinance #495 Financial Reports as presented.**

Motioned by: Villafana

Second by: Weed

Yes: Ashford, Brown, Bulus, Villafana, Weed

No: None

**MOTION APPROVED**

### **Old Business**

7:53 pm Discussion about State Farm bank, at this time we have enough signature to handle the banking need for the library.

7:59 pm US Bank (Illinois Funds) is charging us US\$10 monthly for the account; a suggestion was to find another bank for this account.

8:03 pm: Library attorney - table this discussion after we get answer from the lawyer about the FOIA; we will schedule a special meeting for it.

**New Business**

8:04 pm **Review Serving Our Public 3.0- Chapter 5: Technology**

**Motion to accept the Chapter 5 - Technology document as our focus in 2016.**

Motioned by: Villafana

Second by: Reginal

All in favor

**MOTION ACCEPTED**

8:09 pm **Library Investment Policy draft**

We agreed to table for next month.

8:04 pm **Motion to go to Closed Session**

Motioned by: Villafana

Second by: Weed

Yes: Ashford, Brown, Bulus, Villafana, Weed

No: None

**MOTION CARRIED**

Resumed Open Session at 8:44 p.m.

8:46 pm **Motion to adjourn the meeting at 8:46 pm**

Motioned by: Villafana

Second by: Weed

All in favor

**MOTION CARRIED**

Reginal Bulus. Secretary

August 19, 2015