

**Berkeley Library Board of Trustees  
Monthly Meeting Minutes  
April 15, 2015**

**Roll Call and Declaration of Quorum**

President Willie Ashford called the meeting to order on Wednesday, April 15th, 2015 at 6:30 pm.

**Present:** Willie Ashford, David Kasa, Angela Villafana, William Weed & Director Lenora Berendt.

**Absent:** Trustee Jerry Brown. Reginal Bulus arrived at 6:31

**Acknowledgement of Audience:** There was no audience in attendance

**Approval of Agenda**

**Move that the Berkeley Public Library Board of Trustees accept the April 15, 2015 Meeting Agenda.**

Motioned by: William Weed

Seconded by: Angela Villafana

Voice approval vote. **Ayes:** Willie Ashford, Reginal Bulus, David Kasa, Angela Villafana & William Weed.

**MOTION CARRIED**

**Move that the Berkeley Public Library Board of Trustees approve the minutes of the March 18, 2015 Regular Meeting Minutes.**

Motioned by: Angela Villafana

Seconded by: David Kasa

Voice approval vote. **Ayes:** Willie Ashford, Reginal Bulus, David Kasa, Angela Villafana & William Weed.

**MOTION CARRIED**

**Move that the Berkeley Public Library Board of Trustees approve the minutes of the March 18, 2015 Financial Meeting Minutes.**

Motioned by: William Weed

Seconded by: David Kasa

Voice approval vote. **Ayes:** Willie Ashford, Reginal Bulus, David Kasa, Angela Villafana & William Weed.

**MOTION CARRIED**

**Director's Report**

Director Berendt informed the Board what LIMRICC was. Director stated that the Library did migrate to the new SWAN System.

**Financial Reports**

The Director noted the low cost of the invoices for March. ProQuest is a genealogy database - used the most.

**Reviewed Claim Ordinance #493.**

**Move that the Berkeley Public Library Board of Trustees approve the Claim Ordinance #493 in the amount of \$25,475.62 and accept the Financial Reports as presented.**

Motioned by: William Weed

Seconded by: Reginal Bulus

Roll Call vote: **Ayes:** Willie Ashford, Reginal Bulus, David Kasa, Angela Villafana, William Weed.

**Absent:** Jerry Brown

**MOTION CARRIED**

**Old Business**

- a. **FY2016 Library Budget.** The 2016 Budget was read into the record at the March 18, 2015 meeting.

**Move that the Berkeley Public Library Board of Trustees approve the FY2016 Budget presented by the Director in the amount of \$401,000.**

Motioned by: William Weed

Seconded by: David Kasa

Roll Call vote: **Ayes:** Willie Ashford, Reginal Bulus, David Kasa, Angela Villafana, William Weed.

**Absent:** Jerry Brown

**MOTION CARRIED**

- b. **Online Banking.** Isabel LaBarbera presented her findings on IL Funds and Online banking. The funds have been transitioned to BOA. The Library needs to have number so that Online Banking can be viewed only. There needs to be an increase in the number of Trustees able to sign.
- c. **FY 15 Library Audit.** We have two bids, the other bids have not arrived. There is about a \$600 difference in bids. We will look for the other bids by next Board meeting and will be included.

**New Business**

- a. **Donor Account transfer.** The lawyers for the Library gave the opinion that since no donor is recorded as having earmarked the money for a specific instance. It was discussed that this money be put into the general fund.

**Move that the Berkeley Public Library Board of Trustees close the Donor Account in the amount of \$830.97 and transfer it into the Operating account at Republic Bank.**

Motioned by: William Weed

Seconded by: Angela Villafana

Roll Call vote: **Ayes:** Willie Ashford, Reginal Bulus, David Kasa, Angela Villafana, William Weed.

**Absent:** Jerry Brown

**MOTION CARRIED**

- b. **SEI Filings.** Economics Interest statement must be filed by May 1st.
- c. **Public Board Meeting Dates.**

**Move that the Berkeley Public Library Board of Trustees approve the Monthly Meeting dates as presented by the Director.**

Motioned by: William Weed

Seconded by: David Kasa

Voice approval vote. **Ayes:** Willie Ashford, Reginal Bulus, David Kasa, Angela Villafana & William Weed.

**MOTION CARRIED**

**Comments made by Library Staff on Wireless printing and Fax. Patrons are enthusiastic about this service offered by the Library. Also comments on the changeover to the new system. Discussion on these items.**

**Motion to adjourn to Closed Session at 7:15 pm.**

Motioned by: William Weed

Seconded by: Angela Villafana

Voice approval vote: **Ayes:** Willie Ashford, Reginal Bulus, David Kasa, Angela Villafana, William Weed.

**Noted that the next meeting is the Annual Meeting.**

**Motion to Adjourn Board Meeting of April 15, 2015 at 7:48 pm**

Motioned by: William Weed

Seconded by: David Kasa

Voice approval vote: **Ayes:** Willie Ashford, Jerry Brown, Reginal Bulus, David Kasa, Angela Villafana, William Weed

**MOTION CARRIED**

**Meeting adjourned by President Ashford at 7:48 pm.**

William Weed  
Secretary/Treasurer  
05/04/2015